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Dear Exhibitor

Once again we are holding our exhibition of paintings in Holy Trinity Church, Wentworth during the Spring Bank Holiday.

The Art Festival will take place on **SUNDAY 26<sup>th</sup> MAY and MONDAY 27<sup>th</sup> MAY 2013.**

This letter is to invite you to exhibit your work again this year, and I enclose an entry form which should be returned please, when completed, to me at the above address.

The rules of the exhibition are as usual.

1. All pictures are to be for sale. All pictures to be originals – no prints and no photographs.
2. All pictures are to be framed and corded ready for hanging.
3. They must be suitable for hanging in Church. Our own hanging frames to be used, and for insurance purposes, all paintings to be hung by the Committee.
4. There is a commission on each sale of 15%, which goes to the Church.
5. **Please note – each artist is limited to displaying no more than 12 paintings. This is due to hanging limitations.**
6. **The hanging fee is £1.00 for each picture and 50p for each miniature. Miniatures should be no larger than A5 size (i.e. 21cms x 15cms) including frame. To help with administration would you please send either a cheque or postal order for the correct amount of your hanging fee. Cheques and postal orders should be made payable to “WENTWORTH PCC”.**

The pictures should be brought to Church at the following times –

**FRIDAY 24<sup>th</sup> MAY.....2 pm – 4 pm or  
6 pm - 8 pm**

**SATURDAY 25<sup>th</sup> MAY..... 1 pm – 4 pm**

**We must ask you please to adhere strictly to these times as there is to be a wedding in Church in the morning.**

**The closing date for entry forms will be Friday 10th May.**

The exhibition will be open from 2pm until 5pm on Sunday and from 10am until 4pm on Monday.

Please collect payment and unsold paintings on **MONDAY 27<sup>th</sup> MAY** between **7pm** and **8pm** OR on **TUESDAY 28<sup>th</sup> MAY** between **10am** and **12noon**.

**IF IT IS DIFFICULT FOR YOU TO COLLECT YOUR PAINTINGS AT THESE TIMES, PLEASE LET US KNOW SO THAT A MUTUALLY CONVENIENT TIME CAN BE ARRANGED.**

We look forward to hearing from you and also to meeting you during the period of the Exhibition.

Please feel free to contact me, either by telephone or e-mail, if you have any queries.

Yours sincerely,

Jo Taylor (Mrs.)

**P.S. IF YOU HAVE AN EMAIL ADDRESS I SHOULD BE GRATEFUL IF YOU WOULD PLEASE INCLUDE IT ON YOUR ENTRY FORM.**

